

I know the schedule and the calendar are the important parts of my letter, but I ask that you carefully read all of the information being provided. These bullet points include important background information that is used in developing protocols that will allow our students to return to our school building.

- **Health and Safety** – There are two main goals related to health and safety that the schedule supports:
 - Our commitment to **returning smaller groups** of students in a deliberate process to ensure we can maintain proper distancing
 - The need to **reduce the amount of interactions** between students to mitigate any possible spread of COVID-19
- **Self-Screening** – Your partnership is critical to our school’s ability to continue moving forward in a safe manner. Prior to school each day, we ask you to make sure your student has completed a self-screening process. The process (located as appendix C in the Essential Parent Handbook at this [link](#)) is a series of questions you should review every morning related to the health and wellness of your student.
- **Cohort Groups** – Students will be divided according to alphabet into two groups called Cohorts. One cohort will attend in-person instruction while the other cohort group works remotely. By separating students in cohort groups, we are able to manage the interactions between students. **The cohorts will be divided by the follow alphabet, according to the last name: Cohort 1: A-L Cohort 2: M-Z**
- **Busing** – Students who are eligible for transportation will receive those services. I will share information with you regarding bus routes as the runs are finalized.
- **Lunch Hours** – Lunch time needs to be managed carefully as it is the one time each day where masks can be removed while our students eat. It is therefore extremely important that we are able to distance our students for their protection and our staff. We will have five lunch periods, running in half-hour increments from 9:47 a.m. through 12:17 p.m.
- **Student Support Time** – Built into the schedule is a student support time. This is time for our students to reach out to their counselor, teacher or administrator to ask questions or get further support.

Below are schedules for student, bell times and a calendar.

School Calendar (Through the End of the Semester)



Week of	Monday	Tuesday	Wednesday	Thursday	Friday
November 2*	All Cohorts Remote following A block schedule	Professional Development Day No School	All Cohorts Remote following B block schedule	All Cohorts Remote following A block schedule	All Cohorts Remote following B block schedule
November 9	Cohort 1= In-person Cohort 2= Remote A Block	Cohort 1= In-person Cohort 2= Remote B Block	Remote Day Both Cohorts Are Remote for All Six Classes	Cohort 1 = Remote Cohort 2 = In-person A Block	Cohort 1 = Remote Cohort 2 = In-person B Block
November 16	Cohort 1= In-person Cohort 2= Remote A Block	Cohort 1= In-person Cohort 2= Remote B Block	Remote Day Both Cohorts Are Remote for All Six Classes	Cohort 1 = Remote Cohort 2 = In-person A Block	Cohort 1 = Remote Cohort 2 = In-person B Block
November 23	Remote Day Both Cohorts Are Remote for All Six Classes	Remote Day Both Cohorts Are Remote for All Six Classes	Holiday	Holiday	Holiday
November 30	Cohort 1= In-person Cohort 2= Remote A Block	Cohort 1= In-person Cohort 2= Remote B Block	Remote Day Both Cohorts Are Remote for All Six Classes	Cohort 1 = Remote Cohort 2 = In-person A Block	Cohort 1 = Remote Cohort 2 = In-person B Block
December 7	Cohort 1= In-person Cohort 2= Remote A Block	Cohort 1= In-person Cohort 2= Remote B Block	Remote Day Remote Day Both Cohorts Are Remote for All Six Classes	Cohort 1 = Remote Cohort 2 = In-person A Block	Cohort 1 = Remote Cohort 2 = In-person B Block
December 14	Cohort 1= In-person Cohort 2= Remote A Block	Cohort 1= In-person Cohort 2= Remote B Block	Cohort 1= Remote Cohort 2= In-Person A Block	Cohort 1 = Remote Cohort 2 = In-person B Block	Exam 1 st & 2 nd **
December 21	Exam 3 rd & 4 th **	Exam 5 th & 6 th **			

Examples

- Student with last name of Adams for the week of November 9:
 - Student is assigned to cohort 1
 - The student would follow the A Block schedule on Monday and the B Block schedule on Tuesday in-person, at school.
 - The student would follow the A Block schedule on Thursday and the B Block schedule on Friday, working remotely at home.
 - Student would follow the remote day schedule on Wednesday.

- Student with the last name of Smith for the week of November 9:
 - Student is assigned to cohort 2
 - The student would follow the A Block schedule on Thursday and the B Block schedule on Friday in-person, at school.
 - The student would follow the A Block schedule on Monday and the B Block schedule on Tuesday, working remotely at home.
 - Student would follow the remote day schedule on Wednesday.

In-person Schedule

A Block Schedule Day		Time	B Block Schedule Day	
1 st Hour		7:20-9:10	4 th Hour	
Student Support Time		9:10-9:40	Student Support Time	
Passing		9:40-9:47		
2 nd Hour with Lunch		9:47-12:17	5 th Hour with Lunch	
2 nd & 5 th with Lunch		9:47-12:17	2 nd & 5 th with Lunch	
A	Lunch	9:47-10:17	Lunch	A
	Class	10:17-12:17	Class	
B	Class	9:47-10:17	Class	B
	Lunch	10:17-10:47	Lunch	
C	Class	10:47-12:17	Class	C
	Lunch	9:47-10:47	Lunch	
D	Class	11:17-12:17	Class	D
	Lunch	9:47-11:17	Lunch	
E	Class	11:17-11:47	Class	E
	Lunch	11:47-12:17	Lunch	
Passing		12:17-12:24	Passing	
3 rd Hour		12:24-2:14	6 th Hour	

Remote Day Schedule for High School Students

During the remote day, students will attend all of their six classes. Below are the times that will be followed:

High School Times	Hours
7:20-7:50	1st
7:55-8:25	2nd
8:30-9:00	3rd
9:05-9:35	4th
9:40-10:10	5th
10:15-10:45	6th
10:45-2:14	Prep/student support

Students will receive their lunch assignment from their 2nd and 5th hour teachers next week. If you have any questions, please call our office at (586) 797-1600.